

# PRESIDENT

The **President** of Scholarships 4 Us is accountable for understanding, implementing, and maintaining every phase of the business operations including but not limited to:

- Understand the origin of The Program's formation and its mission and purpose
- Understanding the processes of the Accounting & Bookkeeping organization
- Prepare for the succession of the President, Principal and Administrator
- Ensure the Accounting & Bookkeeping organization maintains its integrity to the business through reviewing records and reports with the governing members
- Design further business operations and develop instructional strategies
- Maintain a comprehensive agenda for the advancement of the business including community partnerships and sponsorships through consultation with the governing members
- Make all public statements and responses on behalf of the organization
- Annually review the NCAA, NAIA, NIAA, NACE bylaws
- Update The Program and Accredited Events Guide accordingly by June 1<sup>st</sup> then provide changes in the 'Important information and updates' lightbox on the website
- Prepare with the governing members in-person and virtual presentations
- Work with the governing members to establish a National Inaugural Events agenda at middle schools, high schools, and college campuses
- Plan event visitation schedule with the governing members throughout the year
- Schedule and complete with the governing members Accredited Hosts introductory meetings
- Sign contracts including Accredited Hosts Terms and Conditions of Use
- Investigate and resolve with the governing members claims of misconduct from an Accredited Hosts
- Sign-off on 'Revocation of Accreditation'
- Review improvement considerations for The Program and business operations
- Investigate with the business attorney cases of trademark or copyright infringement